

Curriculum and SEN Committee Friday 26th May 2017 - Minutes

Apologies: Helen McCauley (HM), William Farrell (WF), Joy Thomas (JT)

Attending this meeting were: Sue Evans (SE), Julie Evans (JE), Dave Spencer (DS), Kate Brown (KB), Jenny Lawrence (JL), Yvonne Clarke(YC)

Appointment of Chair/minute taker

SE was appointed Chair, KB offered to take the minutes for this meeting. SE welcomed all to the meeting.

Minutes of the last meeting and matters arising

Covered in this meeting.

Pecuniary interests

None.

Terms of reference

As per the last meeting

SPTO

The committee requested training in SPTO so that they could use it more effectively and then use the information in their triangulation monitoring. This was arranged.

OFSTED

The OFSTED actions were discussed:

Ensure that leadership and management become more effective by: - including precise success criteria in the school's action plans for improvement that evaluate the impact of actions taken with reference to pupils' achievement - developing the skills of leaders of subjects other than English and mathematics so that they have a firmer understanding of standards in their subjects across the school.

SE asked '***What have school leaders done, or plan to do to achieve this action?***'
KB explained that this relates directly to the wider curriculum. OFSTED commented that the SDP was precise and appropriate. Subject leader have already met and have begun work on this:

- Purchase of Focus Education 'Key Assessment Criteria' document (document to be shared at the SED committee meeting)

- Meeting of staff to update the Long Term Plan so that it meets the Focus document
- Leaders are looking to devise a simple one sided assessment sheet on which to record this information. This will then be fed back within the master tracking document as an appendix. Due to start in academic year 2017/18.
- SPTO for some other subjects was explained to the committee. SPTO mainly covered across the whole key stage which is why an additional format was required.

Accelerate pupils' progress, and especially that of the most able pupils, further by: - ensuring that lessons are more consistently demanding and engaging to avoid lost learning time through occasional misbehaviour - more consistently providing work for the most able, especially in writing, that is challenging and deepens their knowledge.

JE asked "*what exactly does misbehaviour mean?*". KB explained that in 2 lessons OFSTED had seen more able children fish work and then begin to talk. As this meant lost time it was also considered as misbehaviour. The committee felt that the term was no accurate in light of this information. KB explained that monitoring would focus on this, but past monitoring had shown this was not typical.

In terms of writing KB agreed with the judgements of OFSTED. JL asked "*what have you done in writing to meet this?*". KB explained:

- All teachers are now required to build up to writing (should be Monday to Wednesday) then on the Thursday a quick introduction to a writing task then children write and are uninterrupted for that session. SLT wants this to start this week - we suggest for EYFS do this in groups with the time spent on the task to reflect the ability of the children but higher ability children should be about 20 mins, KS1 at least 30 mins for the extended writing session and for lower KS2 40 mins and upper KS2 50 minutes. On a Friday this can then be edited and re written. Monitoring is showing that this having an impact already - pupils are keen to write and can achieve well.

Data - spring term 2017

The Master Tracking Document for the spring term was presented to governors. OFSTED saw this data and triangulated it in the inspection. They agreed it was accurate.

School Develop Plan (SDP) / SEF

KB has not updated this document as the results of the KS1 and KS2 SATS may show a variety of progress against OFSTED actions and the original actions of the SDP.

Date of next meeting

TBC