

# Health & Safety Committee minutes

Monday 19<sup>th</sup> September 2016 at 5.30pm

## Present:

Kirsty Harland (KH), Julie Evans (JE), Dave Spencer (DS), Kate Brown (KB)

Chair – K.H.

Minute taker – DS

## Apologies for absent:

Prior to meeting – none. After meeting Steve Bibby.

**Declaration of Business and Pecuniary interest:** No new declarations.

## Terms of reference:

- To ensure buildings and grounds are maintained and run safely
- To ensure health and safety of children, parents, staff and visitors
- Emergency repairs are carried out quickly
- Work closely with committee of Stanley Primary School and link in when necessary
- Report back to full governors

## Minutes of last meeting:

Approved and accepted. Matters were covered in this meeting.

## Headteachers report:

This was read and discussed. Governors noted the safeguarding & first aid training that the staff have completed. Staffing re-reception was discussed. Governors noted the moving of the Defib unit. The new playground markings paid for by the PTA. £15k quote for field fencing still ongoing. Biomass boiler: still no info regarding its replacement. The repairs required for the rain harvesting system was discussed. Governors commented on the cost split on the water charges between the two schools. CCTV system discussed and the cost of replacing two faulty cameras (£400). Lightning conductor system still not sorted. Tiling in Y3/4 toilets passed to council. Governors noted the cost (£150) to replace the fire alarm control panel backup battery.

## Tour of the school:.

### Field/grassed area:

The planted areas in the centre of the school have nettles growing. Need to ask Pete to Doffman investigate.

Governors noted the change to be made to the entrance school gate.

### Internal inspection of school:

Extended services room, possible installation of wall corner guards.- not fitted

F1/2 quiet room cracked wall - this remains but is not structural. Need to ask Pete to investigate the possible use of filler.

Yr2 ceiling tiles showing water stains – awaiting Wates

Yr3 water stains on ceiling tiles.

Governors viewed the repair/fault log book (yellow file). Noted jobs being attended to promptly. Log book up to date, however when jobs are repaired fault sheets are not being filled in.

Discussion on removal of toilet and shower in unused disabled toilet. DS to discuss with Pete Doffman on possible way forward.

Accident statistics checked. These to be emailed to governors when complete.

KB to email Paul Caldwell regarding the 'mound of rubble' and the state of the levelling process that has been carried out.

**Heating system:**

With the biomass boiler being out of service, we are relying on the gas boilers to heat the school. One has recently been repaired, two others are now faulty. During repair work to the under floor heating, black sand was found in the system. It was also discovered that some thermostats & pipework are incorrectly fitted. Awaiting update from council on the problem.

Discussion on possible building changes to accommodate extra Nursery children if the 30 hour provision is implemented.

Governors were very impressed with the cleanliness of the site. Many thanks for the professional performance of the site team.

Governors were delighted with our attendance at the National Schools H & S awards held in London.

**A.O.B:**

None.

**Meeting closed @ 17.20**

**Date & time of next meeting:**

Monday 30<sup>th</sup> January 2017 at 5.30pm