



**Pastoral & Curriculum Committee – Friday 20 May 2016 – 9.30 am**  
**Minutes**

**Apologies:** Kate Roberts & Jan Smith

**Meeting attended** by KB, JT, DS, YC, JE & SE (Chair)

**Minutes of last meeting**

Agreed

**Pecuniary Interests**

None

**Terms of Reference**

Unchanged

**Policies**

KB advised that she had updated the Behaviour Policy and went through the amendments which were approved. KB advised that Hayley had also completed her Level 2 Safeguarding.

**Head Teacher's Report**

A lengthy discussion took place in relation to SATS for both Years 2 & 6. Several Governors had dropped in during the SATS to conduct their monitoring being JE, YC, DS & SE. Di Hollis from the LA also attended. LA monitoring stated 'exemplary practice' and no actions.

DS advised that he had received a letter in relation to the field at the former Pensby Park Primary School. DS will write a letter in response and will also raise the question of whether they received the on-line responses from Parents/Carers and members of the community in relation to the field.

KB explained that Hayley will be implementing a Toilet Training Programme for children in Nursery, which will be a structured programme effective from September 2016. The Nursery intake will commence every 3 weeks and the Parents/Carers will be invited into School for a pre-meeting about their child. If their child is not toilet trained, the Parents/Carers will be advised that their child will be joining the Toilet Training Programme unless there are specific medical reasons pertaining to that child.

**Pastoral Care of Staff & Children**

SE read out the letter received from our Year 3 Teacher Kathryn Beggs (KBe). A discussion followed and it was agreed that KB would respond back to KBe informally.

KB advising the committee that the new reporting of sickness policy that had been implemented was working. KB confirmed that referrals to Occupational Health had been made.

JE left the meeting.

## **Safeguarding**

YC and SE reported they had attended their Level 1 Safeguarding training at Ganneys Meadow. KB agreed to re-send the link relating to the online safeguarding training that needed to be completed by Governors. DS advising we may be moving away from Keys Governor as it was costly and alternative suppliers were being looked into.

KB advised the safeguarding files were up-to-date.

KB and KR are meeting regularly within their Safeguarding roles.

## **SEND**

Michelle Toal (MT) joined the meeting.

Detailed discussion from Michelle as to the School's SEND List and School Support List. Update given on the Speech & Language Therapist.

KB explaining the direct correlation between the children attending Nursery still in nappies/pull ups linking through to their delayed development - hence the introduction of the new Toilet Training Programme from September. KB advising she had addressed the self-care at the new Nursery Meetings this week and had voiced the same information directly to the Parents/Carers, so they had received the message relating to delayed development.

MT shared with the Committee her recent panel experience and how her predictions of the cases had all been accurate.

MT left the meeting.

## **General**

KB explained how the Nursery information on the schools SPTO assessment system, had to be read slightly differently, in that the intake of children happened over staggered periods of time, therefore, the data was constantly changing. Discussion followed.

KB showed the Committee the Performance Overview for each member of staff. This brings together all monitoring judgments as well as whole school performance. A termly judgement is then given. The Committee agreed it was a powerful and informative report and looked forward to it being received each term.

KB shared the foundation subjects monitoring reports and explained how these linked and where evidence came from.

## **AOB**

None

## **Date of next meeting:**

TBC

