

PTA Meeting, Tuesday 13th June 2017

Minutes

Present Wrapping

The event started at 6.00pm with present wrapping. Persons present:

Mrs Brown (KB), Mrs J Evans (JE), Mrs L Jones (LJ), Mrs S Weston (SW), Mrs J Robinson (JRo), Mrs S Roberts (SR), Mrs L Marlow (LM), Mr J Klausen (JK), Mrs K Beggs (KBe)

During the present wrapping items of the main meeting were discussed.

The main meeting started at 7.00pm

Present: Mrs Brown (KB), Mrs J Evans (JE), Mrs S Weston (SW), Mrs J Robinson (JRo), Mrs S Roberts (SR), Mrs L Marlow (LM), Mrs J Lawrence (JL), Mr J Klausen (JK), Mrs K Beggs (KBe)

Apologies: Mrs Putman

Finances:

The current bank account will be lower than at the previous meeting due to purchase of the Father's Day gifts and Summer Fair items.

Summer term

- Father's day sale – This will be on Thursday 15th June. Classes to be allocated a time slot to purchase gifts. Text reminder to be sent out by school.
- Bag to school – To be collected on Thursday 15th June. Text reminder to be sent out by school.

Summer fair

This is the main event of the year. Saturday 8th June 12.00pm to 2.00pm. Theme is 'World of Animals'.

A list of stalls - There are a few gaps that need filling as soon as possible (especially 1-2pm). Can all school staff please put their name down for at least one activity.

Owl man? JR to look into this - Liability insurance and risk assessments to be sent to KB

Punch and Judy? JR and JL to look into this

Beat the goalie – footballs need to be purchased (LJ)

Bouncy castle – booked - Liability insurance and risk assessments to be sent to KB

Tombola

Cakes and Tea (Pimms and lemonade if weather good- decide nearer the time. Licence purchased. NW to approach Tesco and Sainburys for cakes - done

Raffle/mallets/-cakes, hotdog rolls, hotdogs, ketchup, mustard (NW still to confirm). Raffle tickets to be sent home **as soon as possible** KBe offered to staple tickets. JR has successfully gained the following raffle prizes - 4x adventure golf, Nanados meal platter and drinks, 2x cinema tickets, month free family membership total fitness (2x adults 3x children), fine fruits hamper, Blue Planet Aquarium family pass (check with office). More prizes are to come.

Candy floss and popcorn – just candy floss

Tuck shop

Lollipop games

Hot dogs and chips – kitchen (KB to speak to Sue)

Hairspray and tattoos – LJ to order - DONE

Children's tombola – good quality toys/games for prizes

Hoopla and other children's games – year 6 to run

Coconut shy – in hand (JE)

Outdoor stalls: Liability insurance and risk assessments to be sent to KB

Ice-cream van man Mr. T Liability insurance and risk assessments to be sent to KB

Jewellery (JO)
Craft stall
Wooden personalised items – TBC
Sand art – TBC (SW)
Animal attractions – The Ark, confirmed for Summer Fair and Reptiles

Poster needs doing and banners for outside! JK to sort

Friday 7th July – as many PTA helpers as possible into school to set up
Saturday 8th July school open from 8:30am (arrive about 9:15am) 12-2
Friday 30th June – non uniform day for bottles
Friday 23rd June small prizes, unwanted gifts

KB will meet with LJ to do risk assessment for event and plans.

AOB:

- Family Rounders and BBQ night – Thursday 14th September 5.00pm to 6.30pm. Due to the field development this could just be BBQ night - TBC
- A further discussion was held about the possibility of Tesco supplying uniform if parents wish this. KB reiterated that the school could not staff this and she could not support this as the school already had a supplier agreed by governors.
- SR has found a company called ESP play . They do outdoor play equipment SR to see if they have a design service.

Date of next meeting

Thursday 7th September 2017