



PENSBY PRIMARY SCHOOL

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Headteacher: Mrs K Brown

12/3/18

Dear Parent(s)

NOMINATIONS FOR PARENT GOVERNOR

As you know each school has its own Governing Body. The Governing Body of Pensby Primary School is composed of 3 parent governors; 2 staff governors; 1 governor appointed by the Local Authority and 6 community governors. The term of office of all governors is four years.

Parent governors are elected by all the parents in the school and it is now necessary to elect a new parent governor for our school Governing Body to fill a current vacancy.

School governors have important responsibilities for the overall conduct of the school and clearly the views of parents are of great value. All governors, including parent governors, are equally valued for their contribution to the life of the school.

The purpose of school governors is to help the school to set high standards by planning for the school's future and setting targets for school improvement, be a critical friend to the school, offering support and advice, help the school respond to the needs of parents and the community, work with the school on planning, developing policies and keeping the school under review, exercise its responsibilities and powers in partnership with the Head-teacher and staff.

It is not the role of governors to intervene in the day-to-day management of the school as this responsibility rests with the Headteacher.

Attached is a nomination form. If you would like to nominate a candidate, please complete the form and return it to me no later than 12.00 noon on Wednesday 28th March 2018. You must, of course, obtain the agreement of your nominee. Should two parents living in the same household wish to make separate nominations, a further form can be obtained from the school.

If there are more nominations than places on the Governing Body it will be necessary to hold an election. Candidates are invited to supply, in not more than 75 words, a note on their background and interests. In the event of an election being necessary, this information will be available to all parents who are eligible to vote.

Yours sincerely

Mr D Spencer
Chair of Governors

enc



NOMINATION FORM - PARENT GOVERNOR

PENSBY PRIMARY SCHOOL

PLEASE USE BLOCK CAPITALS EXCEPT FOR SIGNATURE

Name of Candidate _____

Address of Candidate _____

Year Group(s) of child(ren) in school _____

I hereby declare that I am prepared to offer myself as a candidate for election as parent governor on the Governing Body of _____ School

Name of Proposer _____

Address of Proposer _____

Year Group(s) of Child(ren) in school _____

Signed: _____

Name of Secunder _____

Address of Secunder _____

Year Group(s) of Child(ren) in school _____

Signed: _____

Candidates are invited to submit a note on their background and interests, using the attached sheet.

This form must be returned to school by 12 noon on Wednesday 28th March 2018.

CANDIDATE DESCRIPTION SHEET - PARENT GOVERNOR

Provision of the information below is at the discretion of the candidate. Should you wish to supply it, please limit yourself to a **MAXIMUM OF 75 WORDS** and return the details either with the Nomination Form or directly to school in an envelope addressed 'For the attention of the Headteacher'.

ELECTION OF PARENT GOVERNOR

NAME OF CANDIDATE _____

AGE(S) OF CHILD(REN) IN SCHOOL _____

Background and Interests