

CURRICULUM AND PASTORAL MEETING MINUTES  
HELD ON - FRIDAY 5<sup>TH</sup> FEBRUARY 16

Present: KB, JT, SE, JS, JE

Apologies: DS, YC

SE and KR co-chaired the meeting. KB took the minutes.

Minutes of the last meeting

The last pastoral and curriculum minutes were viewed (2 separate committee minutes). Minutes were agreed.

Terms of reference

As per the Heads report - agreed to merge the 2 terms of reference from previous committees:

- To ensure the welfare and safety of the children are met by the school through opportunities offered wherever appropriate within curriculum time and outside curriculum time
- The committee recognises the need to extend pastoral support to the families and school community through opportunities wherever appropriate
- To liaise and have knowledge of link services that impact on the pastoral well being of the school and its community
- To monitor the delivery of the curriculum through subject leader/advisor feedback and questions to Headteacher.
- To read, evaluate and approve curriculum policy
- Report back to full governing body.
- To monitor progress on any recommendations or actions from external sources (e.g. OFSTED) relating to curriculum issues
- To monitor SEND provision in the school

Space seeds

CS had applied to get some seeds from the space mission - and been successful!

Policies and RA

KB presented new Acceptable use of IT for staff policy and new Violence in the workplace policy. These were first drafts and need to be shared with staff for their input. For now the committee agreed the drafts.

Headteachers report

- Lunchtime changes discussed. The School Council had been to meet with the Midday supervisors. A new way of organising lunchtimes will be trialled from Monday.
- Fire Risk assessment audit - 4 actions only for our school. 3 have already been done. Report shared.
- Health and safety audit - many good points and some actions required. Report shared.
- Safeguarding - an update from KR and KB was given regarding their meetings.
- Pupil Premium - The Education Endowment Trust is being hailed as a good tool for this - KB has been using this to give information to the GB for several years,
- SEND - MT joined the meeting - SEND figures will plummet due to the new way the register is recorded. The old register was approx 40 children, the SEND register that goes on census is now 17 (children with Health Care Plans, one to one funding, Orretts Meadow etc) and the

school support register is 35 for the others - a lot of these have self-care and speech and communication difficulties. This will affect funding.

- Hard pressed group - this is the group of families that do not quite qualify for FSM, but have significant financial difficulties. KB to gather some data on these families.

### Safeguarding

PREVENT training is needed for all governors. Links on website to PREVENT and Child Exploitation information are also needed.

### Curriculum Feedback

Barclays money skills - was very well received by staff and pupils. JE stated that the Barclays staff enjoyed delivering it and offered to do so again next year.

### New Curriculum - Updates

The recent parents meetings well attended. This term we are inviting parents to maths meetings and at parents evenings will share report information.

### OFSTED / External monitoring

2 reports BSQM and External Whole School Review - both were discussed.

### Staffing

Praised in the external reports above - a strong staff, more knowledgeable and effective than ever before.

### Educational Equipment / finance

Paperless week challenge - this could be a good idea!

Wirral budgets - KB gave the overall picture.

### SATS

KB shared the monitoring ideas that Irby, Thingwall, Pensby and Barnston have developed to ensure that the year 6 SATs are well monitored and being administered correctly. KB explained that 3 Wirral schools are being investigated for administration anomalies.

Date of next meeting: Set in last GB meeting