

Pensby Primary School
Self-Evaluation and Development Committee Meeting Friday 14th June 2019

| | | | |
|---|---|---|---------------|
| In Attendance KB – Head Teacher DS – Co-opted Governor – Committee Chair JT – Staff governor MW – Parent Governor JL – Parent Governor LG – Associate Governor SE – Co-opted Governor | | | |
| 2 | Apologies | YC | |
| 3 | Declarations of business and pecuniary interests | | |
| 4 | Appointment of minute taker | Hayley Lloyd-Jones | |
| 5 | Terms Reference | | |
| Discussion | | | Agreed |
| 6 | Minutes | | Agreed |
| 7 | Report on monitoring | YC & SE have met with LG and KB for foundation subjects happy with progress of this. Seesaw being used | |
| 8 | Update on data | <p>KB presented group with document</p> <p>JT and KB plus federation schools went up to Pensby High school to present GD data KB predicts exceeded Y2 – MT marking SATS papers to match against teacher assessments JT and MT to do online timetables checking-all online. Data not recorded officially with this School will receive their scores but not officially recorded</p> <p>Year 1 data last year was very good 92 % this year</p> | |
| 8.1 | | <p>LG talks about EYFS – LG is predicting a 72% GLD for end of reception Spending more time working with teacher led activities with those lower groups It was discussed and agreed that children of lower ability should be working with a teaching professional LG raises the issue of exceeding children and the length time they have ben exceeding should be a lengthier period</p> | |
| 8.2 | | <p>KB presented group with spring data Kb raised the issue of data being Reading writing maths and r, w, c together Then vulnerable groups etc Nothing stood out</p> | |

| | | | |
|----|--|---|--|
| | | <p>10% low or still below</p> <p>Classroom monitor will evaluate the data differently</p> <p>DS raises Y2 maths – Pupil progress 42% not on track</p> <p>KB input – Need to see what MT had in place at the time</p> <p>JT added that the term in question is a small term so not a long term to cover data</p> <p>KB raised that SED Committee could have access to new tracking system so this can be discussed at length during committee meetings and used for monitoring around school</p> <p>New tracking system identifies children using a traffic light system</p> | |
| 9 | Subject leadership staffing | <p>KB shared documents with Govs</p> <p>Link for full Govs the subject leadership</p> <p>KB asked if anyone would like to ask questions about document shared</p> <p>KB shared SEF and the new format</p> <p>KB referenced that the new subject leader forms now link to SEF</p> <p>Kb shared that the document should be a working document to monitor progress and next steps</p> <p>KB raised staffs roles and the use of the subject leader forms</p> <p>SE raised the query of science in the subject leader form was space</p> <p>SE raised concern about the lack of quality of evidence submitted on that form and tells the Govs nothing about what they children have been learning about</p> <p>KB has emailed staff in question to seek answers</p> <p>LG raised the issue of the role of DSL and the impact on teaching time by dealing with issues that could be sorted by all staff</p> <p>SE raised Senco role is huge</p> <p>YC is first port of call for SENCO</p> <p>HMc would also like to be involved with the SENCO role</p> <p>DS raised any concerns about staffing absences</p> <p>KB mentioned 1 staff member and KB will organise a report</p> | |
| 10 | Pensby/Stanley joint meeting update | <p>DS and YC have been asked to join Staley school Governing body. KB and DS to get together to arrange to meet with current chair of heads</p> <p>They presume this will become effective in Sept 2019</p> <p>LG raised issue of lack of CCTV report provided to Stanley DH on shared premises meting</p> <p>It was queried whether they are logging the used of their CCTV systems</p> <p>KB raised the print she has written and completed shared premises policies</p> <p>Mentioned that Stanley has not written or contributed to any joint premises policies</p> | |

| | | | |
|----|---|---|--|
| | | | |
| | SIP | <p>KB shared SIP form with the group</p> <p>Group discussed points from previous Ofsted inspection.</p> <p>Groups discussed impact if the new format for the subject leader forms</p> <p>KIP1 – Kate discussed this, SLT discussed format of this</p> <p>KIP2 – need to purchase items to strengthen maths but also reading, new resources needed</p> | |
| | SEF | KB shared this document | |
| 11 | Reviewing committee structure/function | <p>DS states that data should be reviewed 1 monthly rather than termly?</p> <p>SE raises that she is concerned about the time it takes for KB to produce the data to meet monthly</p> <p>SE questions how this will work</p> <p>KB responds – inspect data at SED – report in curriculum</p> <p>Group discussed options of arranging meetings for different days and time to be able to overlay info and meetings</p> <p>MW raised could we remote access documents to view to prepare for meetings rather than spacing time reviewing documents in meetings</p> <p>Curriculum, pastoral an SED to be combined to streamline each. This will be trailed to see how it works</p> | |
| 12 | Liaising with local counsellor | <p>DS provides the group with a copy of letter sent in to Govs</p> <p>KB states that the federation works together to create a federation response on how federation schools would like counsellors to communicate and engage with schools</p> <p>DS suggests that all federation schools write to all counsellors</p> | |
| 13 | AOB | <p>LG raises the issue of writing in EYFS</p> <p>Taking part in baseline trail</p> <p>This time there is 1 version previous versions had 6</p> <p>DS raised HMc move over to LEA Gov body -</p> <p>And free a parent Gov space</p> <p>Possibly ask some Stanley Govs to join us but not suggested at present</p> <p>DS recalls that Stanley Gov body are not very active? It was questioned about what active role they are asked to have and how much information they are given about school etc</p> <p>LG raises topic on project to look at the impact of 30 and 15 hours</p> <p>Also looking at maturity matrix to measure each and language]</p> <p>LG mentions recommendations made in 2016 fir 30 hours and the impact of this an impacts of baseline</p> <p>LG states she has Leuven scaled her class and will do them upon transition and will do them in Y1</p> <p>LG has worked on RADY project and look at gaps on</p> | |

| | | | |
|----|-----------------------------|---|--|
| | | <p>vulnerable groups and read the group statistics of gaps as they progress through key stages</p> <p>LG talks about the research conducted by ABC what his focus is for 30/15 hour children and how staff is used and the quality of staffing</p> <p>KB states that she addressed new intake nursery parents at meeting and the importance of knowing what sessions they would like their child to uptake</p> <p>KB stated to parents that the quality of teaching in nursery than in PVI settings</p> <p>LG continued on the RADY project and the pilot project – 5pm 3/7/19 – email Govs reminder</p> <p>LG raised the issue of poverty in and around the area and that school should be mindful of this as a school</p> <p>KB shared info about soft federation</p> | |
| 14 | Date of next meeting | TBC at Full Govs | |

Meeting closed at 3.20pm