

**Health and Safety Committee Meeting minutes 23<sup>rd</sup> February 2021 @ 10.30am**

<b>H&amp;S Meeting 23<sup>rd</sup> Feb 2021</b>	<b>Notes</b>	<b>Actions/Responsible</b>
<b>Attendance/Apologies</b>	JL, JE, SE, KB, JK, LG, CB Apologies-DS	
<p><b>Minutes from last meeting/Matters Arising from last meeting</b></p>  <p>Health and safety drop in 1st feb 21.doc</p>	<ul style="list-style-type: none"> <li>• JL adds that YC made a few points regarding the EYFS wooden posts being rotten.</li> <li>• KB noted this is a going issue.</li> <li>• RA sent in Jan 21 but this will be revisited once new guidance is issued.</li> <li>• KB notes that there are 3 amendments to the RA and some changes to the initial isolation days from 14 to 10 days.</li> <li>• Children attending new to a bubble must provide a negative COVID test before returning</li> <li>• Rota systems have been put in place now so this is running smoothly amongst most year groups, some staff are not working from home however they are working in other rooms to reduce adults in each bubble</li> <li>• Staffroom has been rearranged in canteen which works well</li> <li>• Staff and support staff meetings have been taking place each week to raise matters COVID or other</li> <li>• JK raised the issue of needing to wear a mask if your visiting the office for longer than 5 minutes. Standing in the doorway if you are the third person does not require a mask to deliver a message for example.</li> <li>• JL noted the recent H&amp;S visit and the action to look at the H&amp;S SLA. KB added the deadline has passed so will continue with Wirral</li> <li>• JE asks about the SALT situation.</li> <li>• KB adds that outside visitors such as our IT technician or SALT. SALT is not willing to self-test and for this reason she is no longer attending school. KB has then reached out to discuss the need to add on missed sessions to which a response was received that they would not provide additional sessions. Therefore Talk About Town are no longer providing a SALT service. KB will be contacting ICO to discuss the current SALT records for the children and how to proceed with this to ensure the children's data is safe and secure.</li> <li>• JL discusses the recent visit and the impact of the children having their lunch in classrooms which was positive. JL also mentioned the lateral flow tests and the ability for Governors can collect a box of tests and take one before entering the school.</li> <li>• KB noted the importance of Governors doing this to support the</li> </ul>	
<b>Stanley/Pensby site</b>	<ul style="list-style-type: none"> <li>• KB notes the main issues the main site issues for the shared site, roof leaks being the major concern.</li> </ul>	

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<p><b>issues</b></p>	<p>Roofing contractor is on site today looking at both roofs.</p> <ul style="list-style-type: none"> <li>• PD did attend site during half term and discovered more leaks. KB met with federation and discussed building issues with other schools. LA has pot of money for these repairs so a joint letter will be sent to Wirral to air concerns as to why this has not been allocated to schools for these repairs</li> </ul>	
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• KB mentioned that a “Screecher” has now been fitted in the foyer of the main entrance over the fire alarm to prevent children pressing the fire alarm accidentally as a child did activate this during the lanterns festival.</li> <li>• KB noted that a fire drill has not yet been conducted but this will be done upon full school return</li> <li>• KB noted that we are unsure at this time how the children will be returning as no guidance has been issued surrounding this</li> <li>• JE asks if any staff have been vaccinated yet</li> <li>• KB responds that 2 staff members have had their first dose, they are carers at home. Some of our parents are on the lists due to health reasons for a vaccine and will not be returning their children until they have had their vaccine</li> <li>• Special school staff have been offered vaccines</li> <li>• JE asks if the Eagle will be returning to deal with the seagull issue. KB noted that this will commence in spring</li> <li>• KB suggests the monitoring for H&amp;S and recommends the start and end of day of schools. Times currently are 8.40am-9am &amp; 3.10pm-3.30pm. KB noted that this is working well and should work with the return for the rest of school.</li> <li>• Discussion surrounds the start and finish times and the staggered approach, this doesn’t always work as most parents attend at the very start and end of the day, staggered times for year groups would not work as most families have siblings and would need to hang around which is not ideal however the families are doing well with this in social distancing and wearing masks etc.</li> <li>• KB suggests H&amp;S member to visit school during lunchtimes to see the process and the play areas used by the children during these times. KB mentioned that it is unlikely that children will be able to mix bubbles again.</li> <li>• JK mentioned the use of the school hall for Breakfast club and Afterschool and the upcoming election. This needs to be looked into as the Hall will need to be used.</li> <li>• CB asked a question about class bubbles-KB responds that class bubbles are in classes.</li> <li>• Discussion surrounds class bubbles, closures and the working of staff to support those children during this time.</li> </ul>	

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Meeting closed at 11.11am.