

**MINUTES OF A MEETING OF THE SELF EVALUATION AND DEVELOPMENT COMMITTEE (SED Committee) OF PENSBY PRIMARY SCHOOL HELD VIRTUALLY ON 9 SEPTEMBER 2021 AT 6.00PM**

<b>Name</b>	<b>Governor Type</b>	<b>End of Term</b>	<b>Responsibility</b>	<b>Attendance</b>
Kate Brown	Headteacher			√
Suzanne Evans	Co-opted Governor			√
Dave Spencer	Co-opted Governor		Chair	√
Yvonne Clark	Co-opted			√
Brian Smalley	LA Governor			√
Jennie Lawrence	Parent Governor			√
Linda Grant Evans	Staff Governor			√
<b>In Attendance</b>				
Julie Evans	Co-opted Governor Observer			√
Carolyn Totty	Clerk to Governors			√

Non Confidential Minutes

**1. APOLOGIES**

There were no apologies for absence received as all committee members were in attendance

**2. DECLARATION OF PECUNIARY INTEREST**

Governors were asked to declare any potential conflict of interest or pecuniary interest with the business to be discussed during the meeting.

RESOLVED: that no declarations of personal or pecuniary interest were made.

**3. DOCUMENTS TO BE DISCUSSED**

The Headteacher gave Governors some background information on the documents that had been circulated prior to the meeting, informing them that the following documents were mandatory school documents

- Pupil Premium Strategy Statement (Primary)
- Catch Up Premium Plan
- School Impact Plan (also known as School Development Plan or School Improvement Plan)

The Headteacher also explained that a fourth mandatory document, PE Grant Spend, would be circulated shortly.

All of the documents provide the strategic headlines that all stakeholders of the school work to. These documents will constantly change to reflect expenditure and current status in school.

Question: Are these mandatory documents circulated any where else or just in school?

Answer: We share them with partner schools for advice and best practice. Governors receive them so that they are up to date on progress and impact made and some have to be published on the school website. They would also be shared during an OFSTED inspection.

Question: As these documents are fluid, do you track changes?

Answer: Yes, via version control. I highlight changes in a different colour for ease of understanding.

#### 4. PUPIL PREMIUM STRATEGY STATEMENT (PRIMARY)

The Headteacher informed Governors that a Governor with Special Responsibility for Pupil Premium needs to be appointed. It was agreed that this would be looked at during the Autumn term FGB meeting.

The Headteacher went on to explain that:

- The data is validated data from 2018/19
  - Maths needs to be improved from -1.55
  - Overall score for achieving high standards in KS2 is 0% but should be nearer 7% so this needs to be looked into

Julie Evans lost her connection at 18:20

- The overall picture shows that a big improvement is needed in Maths and KS2 achievement
  - It has now been accepted that the Pupil Premium Grant (PPG) should be used to benefit all children in school not just Pupil Premium children
  - High quality teaching is the key to success

Question: How is the new maths scheme, Power Maths, coming along?

Answer: It's only been in place for 6 days, but teachers are feeling better about it now that everyone has the books. It has pictorial and abstract content and is much better than the previous, complicated, scheme. Trainees and TAs are observing Teachers. Teachers are pre teaching before registration to reduce cognitive load in the maths session for those children needing extra support. The ethos is to be a step ahead to improve engagement in class. The scheme trains in problem solving rather than mathematicians learning by rote.

Question: Is high quality teaching linked to performance and is there a benchmark?

Answer: It is linked into staff appraisals but there are strict guidelines that have been followed that have been agreed with Unions. We are aiming for at least National, and outcomes show if high quality teaching is taking place. We also carry out book scrutiny and talk to the pupils. Decisions are not based on a lesson observation anymore. Teachers also have the teaching standards that they have to adhere to. There are national hubs for English and Maths that draw together best practice and then disseminate it out to teachers.

- The Headteacher went through the main priorities and any barriers to achieving them
- Aims and projected spend are also included in the document with a total projected spend of £25,100

**Action: Clerk to add Governors with Special Responsibilities onto the Autumn term FGB meeting**

#### 5. CATCH-UP PREMIUM PLAN

The Headteacher explained that the 2020-21 information has been left in the document and aims for the end of 2021-22 added in:

- Maths will need a lot of input
- Reading has been hampered by a loss of access to books
- English is looking OK at the moment
- The non-core subjects are as close to complete as school can manage within the curriculum

- Social and emotional difficulties are the biggest issues that have come out post lockdown. Parents are raising issues that were dealt with prior to Covid but they are very small minor issues that really shouldn't be affecting them or their children now. We need to raise parents' confidence in school back to the pre covid levels.
- Costings for this academic year have also been included in the document.
- The NELI programme that was trialled over an 18 month period has now been implemented to improve spoken language in EYFS and a TA is currently being trained to deliver the programme.
- When we look at the capacity in Nursery it is clear that we can over additional hours over the statutory 15 hours to some children to improve their outcomes, but this cost would have to be met by the school

Question: Is it primarily staffing costs?

Answer: No, there are costs for materials and training too

Question: Do some TAs think that any additional training is over and above what they should be expected to do?

Answer: TAs have standards that they have to meet too and continuous CPD forms part of those standards.

Julie Evans re-joined the meeting at 18:43

### **13. SCHOOL IMPACT PLANNING 2021-22**

The Headteacher explained that the key priorities for the school have been listed under the 5 OFSTED categories to link everything together. The key priorities will develop as the year progresses and any priorities that need to be carried over to 2022-23 and 2023-24 will be populated in those columns in the document.

Each priority is split into Intent, Implementation and Impact. Success criteria and milestones will be added throughout the academic year

The Headteacher went on to talk Governors through each key priority

Governors feel that the document is succinct and provides a link throughout the school in a straight forward way

### **14. DATE AND TIME OF THE NEXT MEETING**

No date was agreed

..... Chair .....date

Agreed actions

Action	By Who	By When	Outcome
to add Governors with Special Responsibilities onto the Autumn term FGB meeting	Clerk	Autumn term FGB	