

MINUTES OF A MEETING OF THE CURRICULUM COMMITTEE OF PENSBY PRIMARY SCHOOL HELD VIRTUALLY ON 17 JUNE 2022

Name	Governor Type	End of Term	Responsibility	Attendance
Kate Brown	Headteacher			√
Sue Evans	Co-opted Governor	27/4/24	Chair	√
Dave Spencer	Co-opted Governor	1/12/25		Apologies
Yvonne Clark	Co-opted	1/12/25		√
Barry Smalley	LA Governor	26/5/25		√
Jennie Lawrence	Parent Governor	26/5/25		√
Richard Morris	Parent Governor	26/5/25		√
James Klausen	Staff Governor	14/11/23		Apologies
Madeleine Farrell	Parent Governor	26/5/25		Apologies
Gareth Lewis	Parent Governor	???		√
In Attendance				
Carolyn Totty	Clerk to Governors			√

Non Confidential Minutes

1. APOLOGIES

There were apologies for absence received from Mr Klausen, Mr Spencer and Mrs Farrell

Resolved: that the apologies be accepted

2. DECLARATION OF PECUNIARY INTEREST

Governors were asked to declare any potential conflict of interest or pecuniary interest with the business to be discussed during the meeting.

RESOLVED: that no declarations of personal or pecuniary interest were made.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 28 January 2022 had been circulated prior to the meeting

Resolved: that the minutes be agreed and signed by the Chair

4. MATTERS ARISING FROM THE MINUTES

Action	By Who	By When	
to arrange for the Sexual Violence and Sexual Harassment between children in schools and colleges document to be added to the school website	Headteacher	When convenient	Completed
to provide a photograph and bio for inclusion on the website	All Governors	ASAP	Add to Autumn term FGB

			agenda
to arrange for Governor photos and bios to be added to the website	Headteacher	When convenient	Ongoing
to send the bio proforma used at Stanley School to the Clerk of Governors for circulation	Chair of Governors	ASAP	To be arranged
to visit the Headteacher to discuss the admin work and website editing	Chair of Governors	ASAP	Completed
to circulate the KCSiE document to Governors	Chair of Governors	Completed	Completed
to forward the report to the Clerk for inclusion in the minutes	Headteacher	When convenient	Completed
to send the updated Governor Curriculum Roles document to committee members	Headteacher	When convenient	Completed

Action: Governors to provide a photograph and bio for inclusion on the website

Action: Chair of Governors to send the bio proforma used at Stanley School to the Clerk of Governors for circulation

5. POLICIES

The following policies had been circulated prior to the meeting

Curriculum Policy

Sexual violence and sexual harassment between children in schools and colleges

Keeping Children Safe in Education – Revised September 2022

Resolved: that the Policies be approved

6. PUPIL PREMIUM

The Headteacher informed Governors that one of the main concerns at the moment is for the families were two parents work but they are still struggling financially. The children don't receive free school meals. The increases to utility bills in just compounding the issue. Additionally, refugee families are arriving, but they have very little with them and it is impossible for them to pick up our way of life immediately

The 2022/23 Pupil Premium Strategy will be completed prior to finishing in July

7. SEND UPDATE

The SEND Governor, Mrs Clark, gave the following update on her recent visit:

In EYFS Mrs Clark

- Spent time with the EYFS Lead who shared the files that have been produced for each child. They are very user friendly and contain up to date information and an action plan
- There are 24 children in F1
 - 13 boys and 11 girls
 - 75% are 30 hours and the rest are 15 hours
- The main concern is the disadvantaged children
 - Those attending only 15 hours
 - LACs
 - Children from split families

In F2 Mrs Clark looked at

- the Phonics tracker
- Assertive mentoring in maths
- Welcomm report – 42% identified as needing interventions in the Autumn term
- Attendance sheet – 1 child has poor attendance but there is a reason for that
- F1 and F2 Curriculum Plan
- Long term Plan

Overall Mrs Clark thought everything was very comprehensive

Across the school, 108 pupils are receiving interventions and 25 children are receiving SALT

SEND is spread across the school but there are higher levels in Years 3 and 4

The Biggest need is SEMH and some children are accessing CAMHS

There are also children with medical needs

6 EHCP applications have been submitted this year with 2 already granted and another one hopefully being granted soon

Mr Lewis demonstrated a new data system called Balance that he has been using for 4 years at Heygarth Primary School where he works as Deputy Headteacher. It's not just for SEND, it is used for all tracking. Governors felt that it was very user friendly

8. CURRICULUM UPDATE

The Curriculum Policy has been very well written and incorporates the needs of the children

Ian Coulson, School Improvement Partner, has supported on the following deep dives that have taken place and reports were shared prior to the meeting:

- Art
- History
- Maths
- MfL
- Music
- PE
 - It was very surprising to see the effect that Covid had on children getting changed and how staff were having to re-teach them
- RE
- Reading
- Science

Mr Coulson's view was that the school is still Good but there is still lots to focus on. We need to find any weaknesses and inconsistencies and make those our focus

Two visit reports from Mr Coulson were circulated prior to the meeting:

- 28/4/22
- 26/5/22

Following an action from the last Ofsted Report we have carried out a review of the website and a comprehensive spreadsheet has been produced that identifies where we need to improve it

The Headteacher has been tracking who has been accessing the website and there has been some from abroad

24 children have been tutored via the National Tutoring Programme. Feedback has been very positive as have outcomes.

The SEF has been updated

The Headteacher informed Governors that 2 local schools have been visited by OFSTED recently and they have been very interested in how school's deal with peer on peer sexual abuse. The Headteacher updated Governors on how:

- incidents are logged in school
- incidents are escalated and dealt with

9. SUBJECTS -MONITORING UPDATE FROM SUBJECT LEADERS

There were no reports to share at this meeting

10. SCHOOL'S EQUALITY INFORMATION AND OBJECTIVES

The Headteacher informed Governors that all of the information is in the school website

11. AOB

There was nothing further to discuss

12. DATE AND TIME OF THE NEXT MEETING

The date of the next meeting will be agreed at the FGB meeting

..... Chairdate

There being nothing further to discuss the meeting closed at 11.15am

Agreed actions

Action	By Who	By When
to provide a photograph and bio for inclusion on the website	Governors	ASAP
to send the bio proforma used at Stanley School to the Clerk of Governors for circulation	Chair of Governors	ASAP