

**MINUTES OF A MEETING OF THE CURRICULUM AND SED COMMITTEE OF PENSBY
PRIMARY SCHOOL ON 29 FEBRUARY 2024**

Name	Governor Type	End of Term	Responsibility	Attendance
Kirsty Wright	Acting Headteacher			Y
Dave Spencer	Co-opted Governor	1/12/25	Chair	Apologies
Jennie Lawrence	Parent Governor	26/5/25		Y
Richard Morris	Parent Governor	26/5/25		Apologies
Linda Grant	Staff Governor	31/8/26		Y
Madeleine Farrell	Parent Governor	26/5/25		Apologies
Gareth Lewis	Co-opted Governor	29/11/26		Y
Deborah Fairhead	Parent Governor	9/11/26		Apologies
In Attendance				
Carolyn Totty	Clerk to Governors			Y
Nicola Williams	Curriculum Subject Leader			Y

Non Confidential Minutes

1. APOLOGIES

There were apologies for absence received from Mr Spencer, Mrs Farrell, Mrs Fairhead and Mr Morris

Resolved: that the apologies be accepted

2. DECLARATION OF PECUNIARY INTEREST

Governors were asked to declare any potential conflict of interest or pecuniary interest with the business to be discussed during the meeting.

RESOLVED: that no declarations of personal or pecuniary interest were made.

3. MINUTES OF THE LAST MEETING

The minutes of the Curriculum Committee meeting held on 12 October 2023 had been circulated prior to the meeting

Resolved: that the minutes be agreed and signed by the Chair

4. MATTERS ARISING FROM THE MINUTES

Action	By Who	By When	
to add PPG	Clerk	Autumn term FGB agenda	Y

5. AUTUMN TERM DATA REVIEW

The data review had been circulated prior to the meeting

The Acting Headteacher explained that the projected Year 2 data is teacher assessed.

The year 1 data is teacher assessed and the Year 3 to 6 data is from NFER Assessment

There are a number of near misses in the Year 6 Maths

Question: Is this a Power Maths issue if teaching is good?

Answer: No, it's due to their early maths in Year 1 and 2

Question: Why has it not been picked up before?

Answer: It's been picked up but not presented in this way. NFER is helping to get a better understanding rather than teacher assessment. Year 2 exit data shows that Power Maths is working. Years 5 and 6 are the main concern and a lot of work is needed. 3 TAs are being sent into Year 6 to support the targeting of certain areas

Question: Where will the TA support go after SATs?

Answer: Into Year 5

Question: Strategically, shouldn't this support be going in further down the school

Answer: No, I know those pupils are secure

Question: Is there a whole school issue with Reading or is it cohort specific?

Answer: We need CPD in some areas and it's included in the SDP

Question: CPD targeted for Teachers or SLT?

Answer: Teachers. How to get the best out of the pupils

6. PUPIL PREMIUM UPDATE

The report was circulated prior to the meeting

Question: Do we have a Vulnerable Groups Governor?

Answer: Not sure

Question: Has the percentage of FSM increased?

Answer: Yes

Question: Is the Vulnerable List looked at every half term by the Safeguarding Team?

Answer: Yes

Question: What is their attendance like?

Answer: Following an Attendance 360 degree Audit, it was noted that the number of SEND pupils have low attendance and 47% of these children are persistently absent

Question: What process is in place if one of those children is off school?

Answer: We monitor the absence, and it is flagged up to the SENDCO. It's noted on the graduated response. An attendance certificate is added to the child's file. We also report on whether the data for those children is improving or not. We hold panel meetings on attendance

Question: Should someone be responsible for PPG and Vulnerable Groups rather than the Headteacher, via a TLR perhaps?

Answer: That is something to look at

Action: Clerk to add PPG and Vulnerable Groups Governor to the next FGB agenda

7. CURRICULUM UPDATE

Ms Williams, Curriculum Subject Lead informed Governors that since the last SAP visit 11 months ago the following changes have been made to the History and Geography Curriculums

- We have streamlined the curriculum
- Re-written all long term plans
- Medium term plans are currently being written
- Field work and visits still remain difficult to organise
- Monitoring – Improvements are being seen
- Use of Balance

Next Steps

- Rationale of decision making

Governors thanked Ms Williams for her update

Ms Williams left the meeting at 1:30pm

The Headteacher went on to explain that all subjects have been updated and are using Balance and KPIs. All will be updating Intent and Rationale. Monitoring, Pupil Voice and Book Scrutinies have taken place in all subjects. Everything is mapped out on monitoring sheets

English and Maths learning walks were carried out by the SIP a couple of weeks ago. We are awaiting the final reports, but verbal feedback was given on the day

8. SUBJECTS – MONITORING UPDATE FROM SUBJECT LEADERS

The Subject Leaders monitoring updates had been circulated prior to the meeting.

Question: How is reading for pleasure going?

Answer: Really well and it's free!

Question: What about spoken language, Voice 21, oracy must be at the heart of everything?

Answer: We talked about Voice 21 at the last cluster meeting, but it is just more money to spend and we don't have that in the budget

9. POLICIES

There were no policies to approve

10. AOB

There was nothing to discuss

11. DATE AND TIME OF THE NEXT MEETING

16 May 2024 at 1:00pm

..... Chairdate

Agreed actions

Action	By Who	By When	
to add PPG and Vulnerable Groups Governor	Clerk	Spring term FGB agenda	